



## **Ninth Judicial Circuit Court of Florida**

### ***Vacancy Announcement***

### **Court Reporter II**

The Ninth Judicial Circuit Court is a progressive trial court in Central Florida where employees make a difference. Our team of court professionals is richly diverse, with unique perspectives and ideas. We encourage teamwork and individual contribution and pride ourselves on changing attitudes and doing things better. We're always interested in dynamic individuals who enjoy innovation, new ideas and the opportunity to serve others while leading the way to the court of tomorrow.

#### **Position details**

**Position #:** 22010185

**Closing date:** Open until filled

**Education:** High School or Equivalent (GED)

**Type:** Full -Time

**FLSA:** Non-Exempt

**Shift:** Day

**Salary:** \$35.52HR/\$71,796.77Annual

**Location:** Kissimmee, FL

**Relocation:** Not Available

To apply: <https://ninthcircuit.org/about/careers/court-reporter-ii-3>

#### **Position description**

The Court Reporter II position is responsible for verbatim recording and transcription of court proceedings utilizing specialized stenographic equipment and real-time technology and software. The ideal candidate will have the ability to record testimony at the industry standard required speed and accuracy, the ability to operate a stenographic machine and read back complex testimony in open court, as well as the ability to timely produce transcripts and meet strict appellate deadlines.

Successful completion of a court reporting program certification is required, along with at least four years of experience in the freelance field, court system or a combination thereof. Additional relevant education may substitute for the recommended experience on a year-for-year basis, excluding supervisory experience. Must have valid certification as a Registered Professional Reporter (RPR). Will consider a non-certified Court Reporter I, but the salary will be based on the minimum for this classification which is

\$64,540.21 annually and must pass RPR within two years of being hired to remain employed and maintain certification. Eclipse software and Stenograph Luminex machine provided. This is a State funded position with benefits.

### **Equal opportunity employer**

The Ninth Judicial Circuit Court is an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, or disability. Persons with a disability needing an accommodation for the application/selection process should notify Human Resources (407) 836-2261 prior to the application deadline. If you are hearing or voice impaired, call 711.

### **Benefits**

The Ninth Circuit is a unique organization, rich with diversity and unlimited opportunity. Depending on certain circumstances, OPS employees may also be eligible for:

- Affordable Health Benefits
- Optional Vision, Dental, Life and Supplemental Insurance
- Multiple Deferred Compensation Options
- Tax Favored Spending Accounts
- Employee Assistance Support
- Ongoing Training and Growth Opportunities