



Ninth Judicial Circuit Court of Florida

Vacancy Announcement

Child Support Hearing Officer

The Ninth Judicial Circuit Court is a progressive trial court in Central Florida where employees make a difference. Our team of court professionals is richly diverse, with unique perspectives and ideas. We encourage teamwork and individual contribution and pride ourselves on changing attitudes and doing things better. We're always interested in dynamic individuals who enjoy innovation, new ideas and the opportunity to serve others while leading the way to the court of tomorrow.

Position details

Position #: 22010221

Closing date: Open until filled

Education: Juris Doctor

Certification: Florida Bar Member

Type: Full -Time

FLSA: Non-Exempt

Shift: Day

Salary: \$93,744.76

Location: Orlando, FL

Relocation: Not Available

To apply: <https://ninthcircuit.org/about/careers/child-support-hearing-officer>

Position description

The Ninth Judicial Circuit Court seeks to fill a full-time Child Support Hearing Officer position to be assigned to Orange County/Osceola County with an anticipated start date of September 3, 2024. This is a professional position that carries a high degree of responsibility. The position will perform quasi-judicial work related to child support enforcement matters. This position conducts hearings in Title IV-D child support establishments, modifications, contempt, and enforcement cases. Work involves considerable interpretation and judgment in the analysis of legal issues related to child support cases. This is a high-volume division of the court. Candidates must be very proficient using computers, Microsoft Word and able to generate recommended orders. Most hearings are held in person, although virtual hearings are also held. Attention to detail is important. This position is required to report monthly statistics, meet court performance

standards, and perform administrative duties directly related to the activities of a hearing officer.

The core functions of this position include: (1) Conduct Title IV-D Child Support matters and interpret and make judgments on support issues; (2) Conduct legal research; and (3) Other duties as assigned.

Qualified applicants must be a member in good standing in The Florida Bar for at least five years immediately preceding employment. The applicant must be proficient in Word and must be able to personally prepare his/her own documents. The applicant must have excellent computer skills, including the ability to conduct hearings virtually through WebEx.

Submit State of Florida application, cover letter, résumé, and one short writing sample, to [Human Resources Department](#).

Application Deadline: Open until filled.

Applications without all requested materials will not be reviewed.

Equal opportunity employer

The Ninth Judicial Circuit Court is an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, or disability. Persons with a disability needing an accommodation for the application/selection process should notify Human Resources (407) 836-2261 prior to the application deadline. If you are hearing or voice impaired, call 711.

Benefits

The Ninth Circuit is a unique organization, rich with diversity and unlimited opportunity. Depending on certain circumstances, OPS employees may also be eligible for:

- Affordable Health Benefits
- Optional Vision, Dental, Life and Supplemental Insurance
- Multiple Deferred Compensation Options
- Tax Favored Spending Accounts
- Employee Assistance Support
- Ongoing Training and Growth Opportunities