



Ninth Judicial Circuit Court of Florida

Vacancy Announcement

Magistrate – Mental Health/Probate (OPS)

The Ninth Judicial Circuit Court is a progressive trial court in Central Florida where employees make a difference. Our team of court professionals is richly diverse, with unique perspectives and ideas. We encourage teamwork and individual contribution and pride ourselves on changing attitudes and doing things better. We're always interested in dynamic individuals who enjoy innovation, new ideas and the opportunity to serve others while leading the way to the court of tomorrow.

Position details

Position #: 22093035

Education: Juris Doctor degree from an accredited law school

Type: OPS

FLSA: Exempt

Shift: Day

Salary: \$50.69HR/\$105,441.18Annually

Location: Kissimmee, FL

Relocation: Not Available

To apply: <https://ninthcircuit.org/about/careers/magistrate-mental-healthprobate-ops>

Position description

The Ninth Judicial Circuit Court seeks to fill a part-time General Magistrate position (up to 8 hours per week) available December 1, 2024. **This is a temporary position that ends on June 30, 2025.**

The General Magistrate position is a professional, quasi-judicial position that carries a high degree of responsibility. The Magistrate will conduct hearings make findings of fact, arrive at conclusions of law, and prepare reports and recommendations to the Circuit Judges, as well as draft proposed orders. This position will handle Baker Act hearings for Osceola County, which are scheduled to be held on Tuesday and Thursday afternoons. This position may handle other matters as determined necessary.

The position requires knowledge of legal principles, statutory and case law, court rules and procedures, as well as the ability to communicate clearly, effectively, and concisely, both

verbally and in writing. The position requires the successful candidate to conduct hearings in a fair and impartial manner while keeping the proceedings orderly and within set time limits.

Qualified applicants must be a member in good standing in The Florida Bar for at least five years immediately preceding employment. The applicant must be proficient in Word and Westlaw and must be able to personally prepare his/her own documents. The applicant must have excellent computer skills, including the ability to conduct hearings virtually through WebEx.

Salary: \$50.69 per hour as State funded OPS (Other Personnel Services) position. OPS hourly employees are paid only for hours actually worked. This position is not eligible for holiday pay and does not accrue sick or vacation leave. Additionally, the position is not eligible to participate in the Florida Retirement System.

Submit State of Florida application, Supplemental Application for Magistrate Position, cover letter, résumé, and one short writing sample, to [Human Resources Department](#). Application Deadline: Open until filled.

Applications without all requested materials will not be reviewed.

Equal opportunity employer

The Ninth Judicial Circuit Court is an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, or disability. Persons with a disability needing an accommodation for the application/selection process should notify Human Resources (407) 836-2261 prior to the application deadline. If you are hearing or voice impaired, call 711.

Benefits

The Ninth Circuit is a unique organization, rich with diversity and unlimited opportunity. Depending on certain circumstances, OPS employees may also be eligible for:

- Affordable Health Benefits
- Optional Vision, Dental, Life and Supplemental Insurance
- Multiple Deferred Compensation Options
- Tax Favored Spending Accounts
- Employee Assistance Support
- Ongoing Training and Growth Opportunities