



## **The Supreme Court of Nevada**

**Job Title:** Staff Attorney: Clerk's Office

**Closing Date:** Until Recruitment is filled

**Location:** Carson City

**Salary:** \$103,543.94 to \$139,916.88

### **Description**

Embark on an exciting journey within the Clerk's Office of the Nevada Supreme Court, where every day presents an opportunity to play a pivotal role in the intricate tapestry of justice! As a Staff Attorney, you will be a key collaborator in the orchestration of court proceedings, document management, and administrative excellence. Under the guidance of the Clerk of the Court, duties include editing court decisions, evaluating civil and criminal cases, assessing appellate jurisdiction, drafting proposed dispositions for motions, and overseeing the publication of the Nevada Reports.

The Staff Attorney will work closely with the Court, Justices, and other legal professionals to ensure accurate and well-crafted legal documents.

Applicants will need to submit a cover letter, resume, one short writing sample, law school transcript, and list of three professional references.

**To learn more about the job and to apply, visit:**

**[https://nvcourts.gov/aoc/administration/human\\_resources/careers](https://nvcourts.gov/aoc/administration/human_resources/careers)**